文化體育局
Direcção dos Serviços de Cultura e Desporto

Library Card Application Form

Please complete in BLOCK LETTERS.

Please produce the original copy of your ID Card for verification and submit a photocopy of the ID Card.

☐ New Applicant
☐ Reissue

Name _____

E-mail _____

Mobile _____ Telephone No.(Home) _____

Address _____

_____

Regulations:

1. This Library Card can be used in Public Library.
2. Card holders must show their Library Cards to the library staff when they borrow library items. Each card holder can borrow a maximum of 5 items of library materials for 15 days. Unless already reserved by another reader, library materials may be renewed for another 15 days.
3. Failure to return borrowed materials within the stated period will result in a $1 fine per day for each item of library material.
4. When borrowing library materials, card holders must check that the materials are in good condition. Card holders have to make sure that the check-out procedures are done before leaving. When returning materials, any loss of or damage to the library materials will be fined according to the rules of Public Library. Damaged library materials are public properties, hence need to be returned to the Library for reimbursement. Fines for overdue items will be levied separately in case of late returns.
5. The period of validity of the Library Card varies according to the identity of the card holder. Please notify the library immediately if there is any changes of personal information or loss of Library Card.
6. The Library will use the Short Messaging Service (SMS) to notify readers about information of the Library.

I understand and agree to comply with the above regulations.

All readers with Macao Resident ID card can use the services of Macao Public Library directly with the ID card.

Signature of Applicant _____

Application Date_____Year_____Month_____Day

Applicants under the age of 12 / Tourists or other non-residents need to complete this section and submit a photocopy of the ID Card of one parent / guardian / agent / guarantor.

Signature of Parent / Guardian / Agent / Guarantor

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For Library Use only

Library Branch

☐ BCM	☐ BSL	☐ BBIV	☐ BAP2
☐ BTK	☐ BP	☐ BMH	☐ BTA
☐ BHY	☐ BMV	☐ BSYS	☐ BCOL
☐ BSRHT	☐ BLC	☐ BAP1	☐ BSPV

Library Card ☐ Yes ☐ No

Card Holder ID

☐ General ☐ Elderly
☐ Child ☐ Non-resident

Library Card Number

Signature of Library Staff

Personal Information Collection Statement:
All personal data collected in this application form shall only be used for the purposes of application, statistics, research and registration.
Data will be processed in accordance with the provisions of Law No. 8/2005 on Personal Data Protection.

2026 Revision